



**UTTLESFORD DISTRICT COUNCIL
LOCAL DEVELOPMENT FRAMEWORK**

**LOCAL DEVELOPMENT
SCHEME**

Fourth Revision – for approval at Environment
Committee, 17th March 2011

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1. Introduction

The Uttlesford Local Plan was adopted in 2005. It still forms the basis for making planning decisions within the district. The Planning and Compulsory Purchase Act came into force on 28 September 2004. This act replaced the old planning system of structure plans, local plans and supplementary planning guidance with a new system of Local Development Frameworks (LDFs) – a series of related documents, which together set out the planning strategy for each local authority area. In June 2008, a new Planning Policy Statement 12 – Creating Strong Safe and Prosperous Communities through Local Spatial Planning and amended regulations were published, introducing further changes to the process of preparing LDFs. Further amendments were introduced by the Planning Act 2008. A new Conservative/Liberal coalition Government was elected in May 2010. It plans to reform the planning system with the proposed abolition of the regional tier of planning and more control at the local level including the introduction of Neighbourhood Plans. At the time of writing (Feb 2011) the legislation for these changes i.e. the Localism Bill is still going through parliament. It is not clear what implications this will have for the programme of preparing the LDF but the Government has made it clear that it still expects Local Councils to proceed with their plan making in order to deliver the growth in housing/employment etc that is needed.

This local development scheme is the project plan for producing the LDF. It has three main functions:

- To provide information on the documents the Council intends to prepare together with timescales for preparation.
- To establish the Council's priorities and to allow the Council to programme the work needed to prepare the new plans.
- To set out the timetable for the review of documents.

The original LDS came into effect from 26 April 2005. The first revision which came into effect from 19 July 2006 included changes to the programme, reference to additional documents and some general updating. The second review, in 13 December 2006 included changes to the timetable for the Core Strategy to accommodate an extra Issues and Options consultation stage. The Council also agreed consequential amendments to the timetables for the other Development Plan Documents. The third revision in January 2009 reflected changes to the LDF process introduced in the new PPS 12 and the Planning Act, updated the evidence base and also amended the timetables for the production of the key DPDs. Since the last LDS was published there has been a change in government and proposed changes to the plan making system including the abolition of the Regional Spatial Strategy and the regional housing requirement. As a result of this members agreed to review the housing targets for the district. This will require additional consultation on the new target and the implications for the Core Strategy in terms of preferred locations for development. This, and the need to update the timeframes for the production of the LDF documents is the main reason for updating this LDS. Normally the Council will review the local development scheme every year and update it when necessary.

The LDS is available on the Council's website at www.uttlesford.gov.uk. If you have any queries please contact the planning policy team on 01799 510461 or 01799 510454. E-mail mjones@uttlesford.gov.uk or snicholas@uttlesford.gov.uk

If you would like a copy of this document in large print, Braille or any alternative format please contact the Customer Service Centre, Uttlesford District Council, London Road, Saffron Walden, Essex CB11 4ER Tel: 01799 510467

2. Terminology

The terms and abbreviations, which are used in this document, are explained below.

AAP	Area Action Plan	These plans will focus on implementation, providing an important mechanism for making sure development is of a suitable scale, mix and quality in key areas of opportunity, change or conservation. No AAPs are proposed in this local development scheme but if necessary they may be included in future revisions.
AMR	Annual Monitoring Report	Authorities are required to produce a monitor each year which reports on the implementation of the local development scheme and the extent to which policies in the development plan documents are being achieved.
DPD	Development Plan Document	These documents are the statutory documents with development plan status. For Uttlesford they will include the core strategy with separate DPDs for site allocations and development management policies. The community will be involved in preparing them and they will be tested at an Examination by the Planning Inspectorate.
LDF	Local Development Framework	The LDF will contain a portfolio of local development documents, which will set out the spatial planning strategy for Uttlesford. This will reflect the community's economic, environmental and social aims for the future of the District where this relates to the use and development of land.
LDD	Local Development Document	The overall term for the separate documents in the LDF
LDS	Local Development Scheme	The LDS sets out the programme for preparing the LDDs
NP	Neighbourhood Plans	Neighbourhood plans will be prepared by local communities. They must be in conformity with the Core Strategy.
PPGN or PPS	Planning Policy Guidance Note or Planning Policy Statement	Government statements of national planning policy.

RSS	Regional Spatial Strategy	This is prepared by the Regional Planning Body, it will set out the strategic policies for development and use of land in the in the Region. The relevant RSS for Uttlesford is the East of England Plan published in May 2008. The Government has announced it's intention to abolish the RSS through the enactment of the the Localism Bill currently going through Parliament (Feb 2010)
SCI	Statement of Community Involvement	This document explains how and when stakeholders and the community can become involved in the preparation of the LDF and the ways that this will be achieved.
SA	Sustainability Appraisal	Assessment of the potential impacts of the policies and proposals in the LDF on economic, social and environmental issues.
SEA	Strategic Environment Assessment	Assessment of the potential impacts of the policies and proposals contained within the LDF on the environment
EIA	Equalities Impact Assessment	Assessment of the Plan to make sure that the policies within it are free from discrimination in terms of a direct or indirect impact on any particular group.
SPD	Supplementary Planning Document	SPDs are intended to support the policies and proposals in DPDs but they do not have the same status as DPDs and they are not subject to examination.

3. About the District

Uttlesford is a rural area in northwest Essex and is geographically the second largest district in the County. It has a population of approx 72,500 (Source: ONS 2007 Estimates). Just over 40% of these live in one of the three main centres of population, Great Dunmow (8,000), Saffron Walden (14,600), and Stansted Mountfitchet (6,000). The remainder live in the numerous villages and hamlets within the District. There are a large number of listed buildings and significant areas of attractive rural landscape and ancient woodland including Hatfield Forest. In the south of the district is Britain's fourth largest airport, Stansted. The Council is committed to preserving the rural nature of the area and the quality of life for its residents.

4. Saved Policies

Planning policy for Uttlesford is currently made up of the Uttlesford Local Plan prepared by the District Council, the saved policies from the Essex and Southend on Sea Structure Plan, the Minerals Plan and Waste Plan prepared by the

County Council and the East of England Plan - The Regional Spatial Strategy for the East of England approved by the Government and published in May 2008. Although the Government announced its intention to abolish Regional Spatial Strategies, at the time of writing they are still a material consideration. A key element of the RSS is the district-level housing figure – this will be replaced by a locally determined requirement. The LDF will also need to address issues like transport infrastructure and employment land which were previously determined at the regional level. The policies in the Uttlesford Local Plan and the remaining policies from the Structure Plan will be replaced by the Local Development Framework. The Minerals and Waste Plans will be replaced by Minerals and Waste Development Plan Documents (DPDs) produced by Essex County Council.

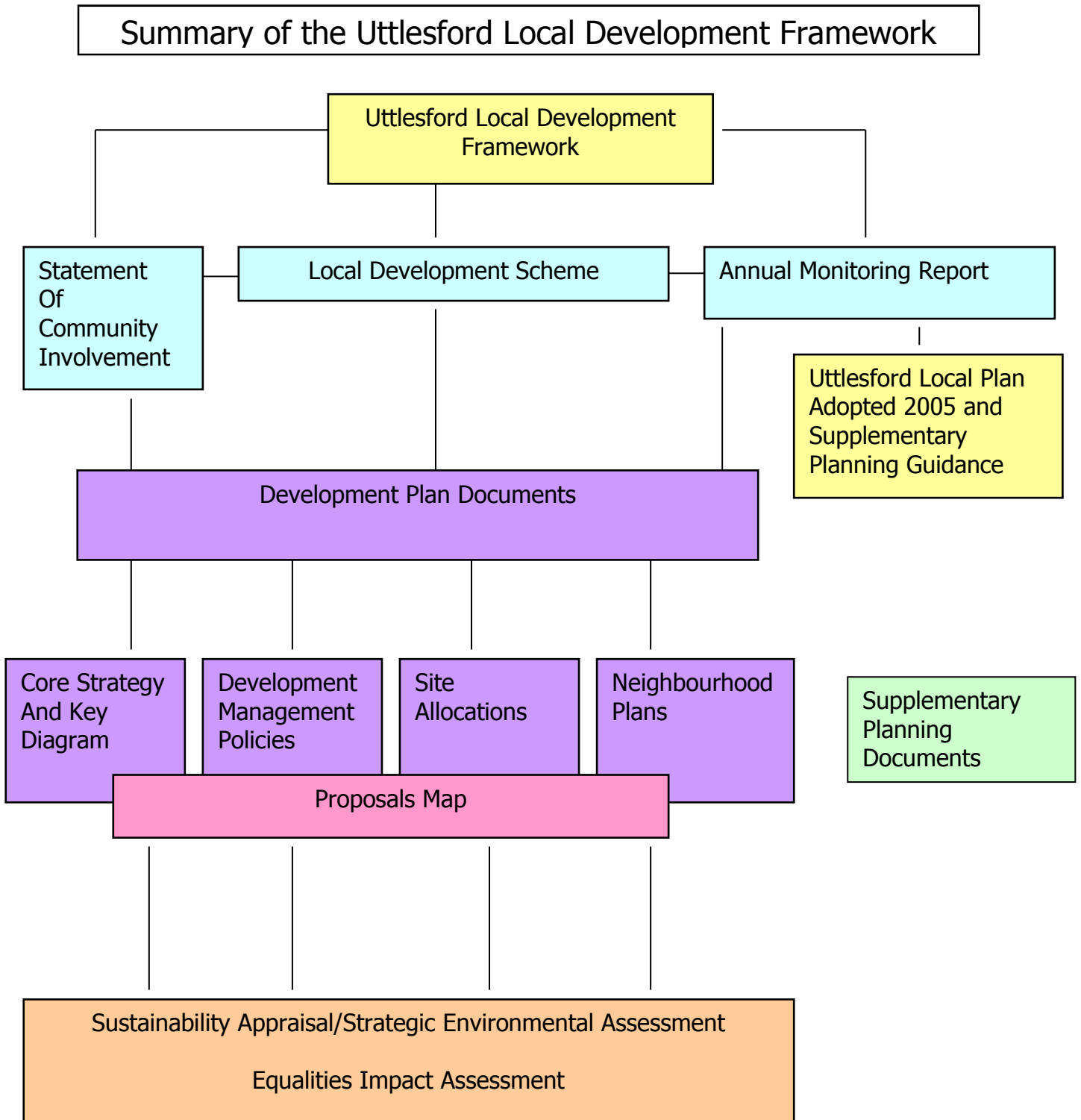
The Uttlesford Local Plan was adopted on 20 January 2005 and the policies in it were originally “saved” for 3 years. In July 2007 the Council applied to the Secretary of State to extend the time period for the saved policies. All the policies in the Uttlesford Local Plan, except Takeley Local policies 1 and 2 – Land west of Hawthorn Close and Land off St Valery have been saved. Appendix 1 lists all the policies in the Uttlesford Local Plan and shows what will happen to each policy. Where the policy is intended to be replaced the appendix shows which DPD the replacement policy will be in and when it is likely to be adopted.

5. Key Changes to the LDS produced in January 2009

- **Changes to Previously Published Timetables**
 - **Core Strategy DPD** – The work programme has been changed because of the need to carry out additional consultation on revised housing targets.
 - **Development Management Policies and Site Allocation DPDs** – Slippage in the timetable for the Core Strategy will have impacts on the timetables for these DPDs.
 - **Neighbourhood Plans** – Provision is made for these plans to be prepared.

6. The Local Development Framework (LDF) Structure

The diagram below shows the links between the documents, which make up the LDF.



- **The Uttlesford Local Plan**

The Uttlesford Local Plan, sets out the planning policies for the District until the policies are replaced by policies in DPD's. Supplementary advice which has been adopted by the Council in support of some of the policies in the local plan, will also remain relevant, until the policies are replaced.

- **The Local Development Framework**

The documents which make up the LDF will be available on the Council's website. This will include the development plan documents (DPDs), the statement of community involvement (SCI), and the most recent annual monitoring report (AMR) together with any relevant supplementary planning documents (SPDs).

- **Statement of Community Involvement**

The SCI was one of the first documents to be prepared. It was adopted in July 2006 following a written representations examination by an independent Inspector. The SCI lets people who may be interested in the plan know when and how they can get involved in the preparation of the various DPDs. Minimum requirements for public consultation are set out in regulations. The SCI shows how these requirements are met and adds other measures, which the Council feels would be suitable. It identifies the groups to be involved and the techniques and resources required for effective involvement. The SCI will be revised as necessary. Normally this would be if the types of groups to be involved have changed or if the Council decides to use different consultation techniques. Following the changes to the regulations in 2008, a supplementary statement to the SCI was prepared explaining the new process. The statement is available on the Council's website.

- **The Annual Monitoring Report**

The District Council needs to monitor how effective its policies are. This is done through a monitoring report which is published each year. The purpose of the monitoring report is to:

- Say how the Council is performing against the timescales set out in the LDS
- Check how the Council is performing in relation to the targets in the Uttlesford Local Plan.
- Give information on the extent to which the policies in the DPDs are being achieved.
- Examine whether any DPDs need reviewing before their scheduled main review date.

In the light of the monitoring the Council will consider what changes, if any, need to be made to the policies. This will be reflected in an updated LDS. An AMR will be produced each year looking at the period from 1 April to 31 March. It is posted on the Council website.

- **Strategic Environmental Assessment (SEA) / Sustainability Appraisal (SA)**

SEA/SA is a process that will make sure that social, economic and environmental considerations are fully taken into account at every stage of preparation for each DPD produced. All DPDs will need to undergo SEA/SA. The Council has commissioned consultants to develop a sustainability framework in consultation with relevant bodies. For each DPD various options developed through consultation will then be tested against the framework to identify preferred options. Further consultation will allow people to comment on the preferred options and the sustainability report. Changes made as a result of the public consultation will be appraised before both the DPD and the sustainability report are submitted for examination by an independent Inspector.

- **Equality Impact Assessment**

As well as the SA/SEA the Council has to carry out an Equalities Impact Assessment (EIA) for all plans and policies it produces. An EIA will be done as part of the production of each development plan document to make sure that plan and the policies it contains are free from discrimination and promote equality of opportunity. The EIA will be submitted to the Inspectorate as part of the documentation required prior to the examination.

- **Development Plan Documents (DPDs)**

These will be subject to independent examination by a Planning Inspector. The Inspector needs to be satisfied that the document meets the various procedural requirements and is sound. The Inspector will recommend changes that are required to overcome any aspects relating to the soundness of the plan that he/she has identified and which can be corrected within the scope of the regulations. Currently the Council must accept the recommendations in the Inspector's report if it wishes to adopt the DPD but this may alter with the publication of the Localism Bill.

- **Core Strategy and Key Diagram**

All DPDs and SPDs should conform with the Core Strategy which will set out the Council's vision, core policies and the spatial strategy for the future development of the district. It will identify the development needs for the district and the broad locations and strategic sites for new developments to meet these needs. It will also look at how the vitality and sustainability of rural communities within the district can be maintained. It will be prepared to be in conformity with the RSS and will have regard to the key themes in the Uttlesford Futures, Sustainable Community Strategy – i.e. children and young people matter, staying healthy, developing business, feeling safe, protecting the environment and getting around. A key diagram will be included to illustrate the strategy and will show in diagrammatic form the locations of the major

developments along with the main transport corridors and links and relationships with neighbouring areas.

- **Site Allocations DPD**

Key strategic sites will be identified in the Core Strategy. A separate DPD will be prepared for other site allocations covering detailed aspects of the delivery of the proposals e.g. Access, design principles, planning obligations. To support the policies for the key strategic sites there will be the need for forward planning in the form of development briefs/master plans to inform the development process.
- **Development Management Policies DPD**

These policies will set out the criteria to be used in deciding if planning permission should be granted. The policies will be consistent with the core strategy.
- **Neighbourhood Plans**

These community-led plans will need to be consistent with the Core Strategy. The Council has made a bid on behalf of Newport Parish Council and Stansted Mountfitchet Parish Council to participate in the Government's neighbourhood planning vanguard scheme. If successful this will provide additional funding for the Council and Parish Councils to work together to produce neighbourhood plans for both areas.
- **Proposals Map and Inset Maps**

The proposals map will show all the policies and proposals and identify areas of protection on an Ordnance Survey Base. The proposals map will also show relevant proposals from the saved Minerals and Waste Local Plans. Inset Maps will be used to show parts of the proposals map at a more detailed scale. The proposals map will be updated as new DPDs are adopted.
- **Non-Development Plan Documents**
 - **Supplementary Planning Guidance (SPG) and Supplementary Planning Documents (SPD)**

This currently only applies to SPGs and SPDs which have been prepared to support the saved policies in the Uttlesford Local Plan but as the Core Strategy and other DPDs are adopted more SPDs may be produced to support the policies in them. These documents are a material consideration for development control purposes but they are not subject to independent examination. The Council will make them available for public consultation before they are adopted in accordance with the regulations and the SCI.
 - **Council Approved Guidance**

The Council will approve Parish Plans and Village Design Statements where they have been prepared in accordance with the

protocol and guidance prepared by the Essex Rural Community Council, Village Design Statement Group and the Essex Planning Officers Association. These will then be used for development control purposes.

7. Profiles of Proposed Plan Documents

The following profiles set out the details of each DPD still to be prepared. The overall programme is also shown in the table at Appendix 2 and the chart at Appendix 3. In relation to the key stages PPS12 published in 2008 made the consultation stages far less prescriptive removing the requirement for Issues and Options and Preferred options stages and replacing these with a general requirement to engage relevant stakeholders in the preparation of the documents. Although no longer required a two stage consultation process where the issues are identified and options are considered before more detailed “preferred” options are presented for further consultation seems a logical approach and the key stages below reflect this.

Core Strategy
Expected Adoption Date: 2013
<ul style="list-style-type: none"> • <i>The Core Strategy will set out the Council’s vision, objectives and spatial strategy for the district.</i> • <i>It will contain the primary policies needed to achieve the above</i> • <i>It will identify the key strategic sites</i> • <i>It will set out the broad strategy for meeting the locally generated housing targets and the role of rural settlements.</i> • <i>It will be accompanied by a key diagram</i>
Coverage: District-Wide
Conformity: Must be in conformity with national planning guidance.
Key Stages: <ul style="list-style-type: none"> • January 2005 – December 2005 Evidence gathering and stakeholder involvement, • January 2006 Commencement • May 2006 - July 2006 and January 2007 – February 2007 Issues and options consultations • November 2007- January 2008 Public participation on preferred options • February 2010 – April 2010 Public participation on further preferred options • October 2011 – November 2011 Public participation on revised housing numbers and strategy options. • April 2012 – May 2012 Publication of the Core Strategy and Pre-Submission Consultation • September 2012 Submission to Secretary of State

- **January 2013**
Start of the hearing sessions for the public examination of the Core Strategy
- **September 2013**
Adoption

Production and Management: the Planning Policy Team will prepare the core strategy. The process will be guided by the LDF group – a cross party working group. Approval of key stages will be by the relevant portfolio holder and Full Council will adopt the core strategy. Involvement of stakeholders will be in accordance with the SCI.

Review: The core strategy will be subject to annual monitoring and review

Development Management Policies DPD
Expected Adoption Date: 2015
<ul style="list-style-type: none"> • <i>This set of policies will make sure that all development within the District meets certain criteria and helps to achieve the vision set out in the core strategy</i> • <i>The policies will reflect national planning guidance and local circumstances</i> • <i>Any revised/new policy areas will be shown on an updated proposals map.</i>
Coverage: District-Wide
Conformity: The development management policies will be in conformity with the core strategy.
Key Stages: <ul style="list-style-type: none"> • February 2013 Commencement • April 2013- May 2013 Issues and options consultation • January 2014 – February 2014 Public participation on preferred options • August 2014 – September 2014 Publication of the DPD and Pre-Submission Consultation • January 2015 Submission • May 2015 Start of the hearing sessions for the public examination of the DPD • December 2015 Adoption
Production and Management: the Planning Policy Team will prepare the development management DPD. Approval of key stages will be by the relevant portfolio holder and Full Council will adopt the DPD. Commencement will be triggered by resolution of the LDF group. Involvement of stakeholders will be in accordance with the SCI. It is intended that the Development Control DPD will be examined jointly with the Site Allocations DPD
Review: The development management policies will be subject to annual monitoring and review

Site Allocations DPD
Expected Adoption Date: 2016
<ul style="list-style-type: none"> • <i>This document will set out the specific policies relating to a number of sites where development is proposed.</i> • <i>It will include new sites and sites from the Uttlesford Local Plan where development has not been completed.</i> • <i>The sites will be shown on the updated proposals map.</i>
Coverage: District-Wide
Conformity: The site allocations DPD will be in conformity with the core strategy.
Key Stages: <ul style="list-style-type: none"> • February 2013 Commencement • April 2013- May 2013 Issues and options consultation • January 2014 – February 2014 Public participation on preferred options • August 2014 – September 2014 Publication of the DPD and Pre-Submission Consultation • January 2015 Submission • May 2015 Start of the hearing sessions for the public examination of the DPD • December 2015 Adoption
Production and Management: the Planning Policy Team will prepare the site allocations DPD. Approval of key stages will be by the relevant portfolio holder and Full Council will adopt the DPD. Commencement will be triggered by resolution of the LDF group. Involvement of stakeholders will be in accordance with the SCI. It is intended that the site allocations DPD will be examined jointly with the development control policies DPD.
Review: The site allocations DPD will be subject to annual monitoring and review

8. Supplementary Planning Guidance and Supplementary Planning Documents

The Council has adopted supplementary planning guidance (SPG) and master plans to support the saved policies in the Uttlesford Local Plan as listed in the table below. The SPG will remain in force until the development is complete or the saved policies are replaced. The Council will then review the SPG and replace with updated supplementary planning documents (SPDs) as necessary.

Policy No	Title of Supplementary Planning Guidance
GEN2	Essex Design Guide
GEN8	Essex County Council, Parking Standards – Design and Good Practice
Takeley /Little Canfield Local Policy 3 – Priors Green	The Island Sites
Chesterford Park Local Policy 1	Master Plan for Chesterford Park – Employment Scheme
GD5	Master Plan for Woodlands Park – Residential Development
GD6	Master Plan for Great Dunmow Business Park – Employment Scheme
Oakwood Park Local Policy 1	Master Plan for Oakwood Park – Residential Development
SM4/BIR1	Master Plan for Rochford Nurseries – Residential Development
Takeley/Little Canfield Local Policy 3 – Priors Green	Master Plan for Priors Green – Residential Development

In the Uttlesford Local Plan the Council identified the following list of SPDs to be produced to support the policies listed below:

Policy No	Title of Supplementary Planning Document
GEN2	Sustainable Design
	Lifetime Homes
GEN3	Flood Protection
GEN6	Infrastructure provision to support development
	Play Facilities
ENV1	Design of Development within Conservation Areas
ENV12	Protection of water resources
H7	Replacement Dwellings
H8	Home Extensions

SW3	Land south of Ashdon Road
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Due to the limited resources the Council prioritised the preparation of four SPDs from the list above. These were:

- Accessible Homes and Playspace (including lifetime homes)
- Home extensions
- Replacement dwellings,
- Energy efficiency.

Supplementary Documents on Home Extensions and Accessible Homes and Playspace were adopted in November 2005 and the SPD on Replacement Dwellings was adopted in September 2006. The Energy Efficiency SPD was adopted in October 2007. The Council has also adopted the Urban Place Supplement to the Essex Design Guide. This was prepared by the County Council and adopted by the District Council in March 2007.

The Council has carried out appraisals and developed management plans for the Conservation Areas in Great Chesterford, Stansted Mountfitchet, Clavering, Great Dunmow Newport and Stebbing. Following consultation with the local community the Council has approved these appraisals and the associated management plans as non-statutory guidance.

9. Other Documents

The LDF for Uttlesford will reflect the aims set out in the following documents. The wider policy aims will be included in the core strategy and the more detailed policies will be reflected in the development management policies and the site allocations DPD as appropriate.

- The Sustainable Community Strategy 2008
- Housing Strategy 2009-2012
- Climate Change Strategy 2007
- Uttlesford Community Safety Action Team Strategic Assessment 2008
- Municipal Waste Management Strategy 2005
- Homelessness Review and Strategy Action Plan 2008-2013
- Equalities and Inclusion Policy 2007

10. Evidence Base

The Council will prepare and keep up to date information on all aspects of the social, economic and environmental characteristics of the District as set out in the table at Appendix 4. Much of the information that will be needed is available within the Council as part of annual monitoring e.g. housing supply, or is available from other organisations and/or websites e.g. population data. New study work has been commissioned and completed on housing markets, water resources, leisure facilities/playing fields, biodiversity, the economy, flood risk assessment and landscape character assessment. Some studies which were

done early on in the plan preparation process have become out of date and are been reviewed e.g. on employment land and retailing.

The evidence base is being compiled using in house resources as well as consultants. There has been joint working with Essex County Council and adjoining local authorities. Budget provision has been made for some of the work but recent financial constraints within the Council have meant that more work has had to be done in house than was originally anticipated which has had implications for staff resources.

11. Staff Resources

The policy team currently consists of three planning officers. The team is working to prepare the LDF, drawing in other staff from within the Council where appropriate and in consultation with statutory consultees, and the Planning Inspectorate where necessary.

The Council has commissioned a Strategic Environmental Assessment Information Profile from Essex County Council which is updated each year and commissioned a firm of consultants to carry out the SEA/SA work.

The policy team using other internal or external resources as appropriate will undertake monitoring and produce the annual monitoring report.

12. Management Structure

A project group was originally set up within the Council to develop the Council's vision for the District. This was known as the Strategic Development Advisory Group (SDAG) and it was made up of officers and members. Having met its objectives this group is no longer operational. An officer/member working group has been set up to steer and monitor the programme for the LDF work – this is known as the LDF Group.

The local authority is required to produce a sustainable community strategy (SCS) following consultation with the local community and key local partners through the Local Strategic Partnership – the LSP for Uttlesford is known as Uttlesford Futures. The SCS sets out the strategic vision for a place and provides the vehicle for considering and deciding how to address difficult cross cutting issues such as the economic future of an area, social exclusion and climate change. The key spatial planning objectives for the area as set out in the Core Strategy should be in harmony with the SCS priorities.

13. Risks

- **Funding**

Funding remains a major issue for the Council. Budget constraints will continue to limit funding available for commissioning additional study work or securing additional staff resources. Some additional funds may be

available through the New Homes Bonus but this will depend on housing delivery and is not certain.

- **Programme**

The programme for the LDF preparation is proving challenging. Additional consultation stages have had to be programmed in. The national framework is still evolving and additional work to support the evidence base for the Core Strategy and other DPDs has had to be done. It has been difficult to predict with certainty the length of time it will take to produce the plans.

To reduce the impact of the above the programme will be carefully managed to make sure it remains realistic. Through the Stansted/M11 Local Authority Partnership and the Essex Policy Forum the Council will keep up to date with the progress of other Essex and Hertfordshire Districts, sharing experiences and adjusting the timetable where necessary. The Government Office and PINs have been consulted on the LDS in the past and their comments regarding the timetable have been taken into account. The abolition of the Government Office at the end of March 2011 means that this source of advice and guidance will no longer be available.

- **Evidence Base**

Staff time and resources are required to assemble the evidence base. The relatively long lead in times for the preparation of the DPDs should allow enough time for the work to be completed. Limited budgetary provision has been made for the appointment of outside consultants for specialised tasks e.g. the water cycle study but due to the Council's financial position other studies are now being carried out internally e.g. the strategic housing land availability assessment. Some joint commissioning of work has been done to help reduce costs and other opportunities for this will be investigated.

- **Staff Resources**

The team which will be working on the production of the DPDs is relatively small. The Council's financial position has meant there is no opportunity to secure additional staff resources and there has been some slippage to the programme as a result. There is the opportunity to use other staff within the planning service and/or within the Council to help with some aspects of the work and there may also be an option to employ agency staff to cover peaks in workload but this would only be for a very limited period.

PROPOSED PROGRAMME OF REPLACEMENT FOR THE POLICIES IN THE UTTLESFORD LOCAL PLAN - ADOPTED
JANUARY 2005

(NOTE: This is a list of saved policies in the existing local plan it is not a full list of the policies that will be included in the new development plan documents other, new policies will be added as necessary)

Existing Policy		Replaced/Deleted/ Merged	Which development plan document (DPD) will the new/merged Policy be in?	Date of Adoption of DPD
Policy Ref	Description			
S1	Development limits for the main urban areas	General development locations and strategic sites will be identified in the Core Strategy. Site specific policies will be included in the Site Allocations DPD Development Limits will be defined in the Development Management Policies DPD	Core Strategy	2013
			Development Management Policies DPD	2015
			Site Allocations DPD	2015
S2	Development limits/policy areas for Oakwood Park, Little Dunmow and Priors Green, Takeley/Little Canfield			
S3	Other development limits			
S4	Stansted Airport Boundary	Replaced	Site Allocations DPD	2015
S5	Chesterford Park Boundary	Merged Chesterford Park Local Policy 1	Site Allocations DPD	2015
S6	Metropolitan Green Belt	Replaced	Core Strategy	2013
S7	The Countryside	Replaced	Core Strategy	2013
S8	The Countryside Protection Zone	Replaced	Core Strategy	2013

GEN1	Access	Replaced	Development Management Policies DPD	2015
GEN2	Design	Replaced	Development Management Policies DPD	2015
GEN3	Flood Protection	Replaced	Development Management Policies DPD	2015
GEN4	Good Neighbourliness	Replaced	Development Management Policies DPD	2015
GEN5	Light Pollution	Replaced	Development Management Policies DPD	2015
GEN6	Infrastructure provision to support development	Replaced	Core Strategy	2013
			Development Management Policies DPD	2015
			Site Allocations DPD	2015
GEN7	Nature Conservation	Replaced	Development Management Policies DPD	2015
GEN8	Vehicle Parking Standards	Replaced	Development Control DPD	2015
E1	Distribution of Employment Land	Merged Gt Chesterford Local Policy 2, SW4, SW5. Core Strategy will identify general	Core Strategy	2013

		development locations Site specific policies will be included in the Site Allocations DPD	Site Allocations DPD	2015
E2	Safeguarding employment land	Merged Elsenham Local Policy 1, Great Chesterford Local Policy 1, GD7, Takeley Local Policy 5, SW6, Thaxted Local Policy 3	Core Strategy	2013
			Site Allocations DPD	2015
E3	Access to Workplaces	Replaced	Development Management Policies DPD	2015
E4	Farm Diversification: Alternative uses of Farmland	Replaced	Development Management Policies DPD	2015
E5	Re-use of rural buildings	Replaced	Development Management Policies DPD	2015
ENV1	Design of Development within Conservation Areas	Replaced	Development Management Policies DPD	2015
ENV2	Development Affecting Listed Buildings	Replaced	Development Management Policies DPD	2015
ENV3	Open Space and Trees	Replaced	Development Management Policies	2015

			DPD	
ENV4	Ancient Monuments and Sites of Archaeological Importance	Replaced	Development Management Policies DPD	2015
ENV5	Protection of Agricultural Land	Replaced	Core Strategy	2013
ENV6	Change of Use of Agricultural Land to Domestic Garden	Replaced	Development Management Policies DPD	2015
ENV7	The Protection of the Natural Environment – Designated Sites	Replaced	Core Strategy	2013
			Development Management Policies DPD	2015
ENV8	Other Landscape elements of importance for nature conservation	Replaced	Development Management Policies DPD	2015
ENV9	Historic Landscapes	Replaced	Development Management Policies DPD	2015
ENV10	Noise sensitive development and disturbance from Aircraft	Replaced	Development Management Policies DPD	2015
ENV11	Noise Generators	Replaced	Development Management Policies DPD	2015
ENV12	Protection of Water Resources	Replaced	Development Management Policies DPD	2015
ENV13	Exposure to poor air quality	Replaced	Development	2015

			Management Policies DPD	
ENV14	Contaminated Land	Replaced	Development Management Policies DPD	2015
ENV15	Renewable Energy	Replaced	Core Strategy	2013
			Development Management Policies DPD	2015
H1	Housing Development	Merged with GD4, SW2 and SM2	Core Strategy	2013
H2	Reserve Housing Provision	Merged with SW3	Core Strategy	2013
			Site Allocations DPD	2015
H3	New Houses within development limits	Replaced	Development Management Policies DPD	2015
H4	Backland Development	Replaced	Development Management Policies DPD	2015
H5	Subdivision of dwellings	Replaced	Development Management Policies DPD	2015
H6	Conversion of rural buildings to residential use	Replaced	Development Management Policies DPD	2015
H7	Replacement Dwellings	Replaced	Development Management Policies DPD	2015
H8	Home Extensions	Replaced	Development	2015

			Management Policies DPD	
H9	Affordable Housing	Replaced	Core Strategy	2013
			Development Management Policies DPD	2015
H10	Housing Mix	Replaced	Development Management Policies DPD	2015
H11	Affordable Housing on Exception Sites	Replaced	Core Strategy	2013
			Development Management Policies DPD	2015
H12	Agricultural workers' dwellings	Replaced	Development Management Policies DPD	2015
H13	Removal of Agricultural Occupancy Conditions	Replaced	Development Management Policies DPD	2015
LC1	Loss of sports fields and recreational facilities	Replaced	Development Management Policies DPD	2015
LC2	Access to Leisure and Cultural Facilities	Replaced	Development Management Policies DPD	2015
LC3	Community Facilities	Replaced	Development Management Policies DPD	2015
LC4	Provision of Outdoor Sport and Recreational Facilities beyond development limits	Replaced	Development Management Policies	2015

			DPD	
LC5	Hotel and Bed and Breakfast Accommodation	Replaced	Development Management Policies DPD	2015
LC6	Land west of Little Walden Road Saffron Walden	Merge SW 7	Site Allocations DPD	2015
RS1	Access to retailing and services	Replaced	Development Management Policies DPD	2015
RS2	Town and Local Centres	Replaced	Development Management Policies DPD	2015
RS3	Retention of Retail and other services in Rural Areas	Replaced	Development Management Policies DPD	2015
T1	Transport Improvements	Deleted		
T2	Roadside services and the new A120	Replaced	Development Management Policies DPD	2015
T3	Car Parking associated with development at Stansted Airport	Replaced	Development Management Policies DPD	2015
T4	Telecommunications Equipment	Replaced	Development Management Policies DPD	2015
	Chesterford Park Local Policy 1	Merged S5 and E2	Core Strategy	2013
			Site Allocations DPD	2015
	Elsenham Local Policy 1	Merged E2	Core Strategy	2013
			Site Allocations DPD	2015
	Great Chesterford Local Policy 1	Merged E2	Core Strategy	2013

			Site Allocations DPD	2015
	Great Chesterford Local Policy 2	Merged E1	Core Strategy	2013
			Site Allocations DPD	2015
GD1	Town Centre	Replaced	Development Management Policies DPD	2015
GD2	Land Rear of 37 to 95 High Street	Replaced	Site Allocations DPD	2015
GD3	White Street Car Park Extension	Deleted		
GD4	Residential Development within Great Dunmow's Built up Area	Merged H1	Core Strategy	2013
			Site Allocations DPD	2015
GD5	Woodlands Park	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
GD6	Great Dunmow Business Park	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
GD7	Safeguarding of Existing Employment Areas	Merged E2	Core Strategy	2013
			Site Allocations DPD	2015
GD8	Civic Amenity Site and Depot	Replaced	Site Allocations DPD	2015
	Oakwood Park Local Policy 1	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
SW1	Town Centre	Replaced	Development Management Policies DPD	2015
SW2	Residential Development within Saffron Walden's Built up Area	Merged H1	Core Strategy	2013
			Site Allocations DPD	2015
SW3	Land south of Ashdon Road	Merged H2	Core Strategy	2013
			Site Allocations DPD	2015
SW4	Land adjoining the Saffron Business Centre	Merged E1	Core Strategy	2013
			Site Allocations DPD	2015
SW5	Thaxted Road Employment Site	Merged E1	Core Strategy	2013
			Site Allocations DPD	2015

SW6	Safeguarding of Existing Employment Areas	Merged E2	Core Strategy	2013
			Site Allocations DPD	2015
SW7	Land at Little Walden Road	Merged LC6	Site Allocations DPD	2015
AIR1	Development in the terminal support area	Replaced	Site Allocations DPD	2015
AIR2	Cargo Handling/Aircraft Maintenance Area	Replaced	Site Allocations DPD	2015
AIR3	Development in the Southern Ancillary Area	Replaced	Site Allocations DPD	2015
AIR4	Development in the Northern Ancillary Area	Replaced	Site Allocations DPD	2015
AIR5	The Long Term Car Park	Replaced	Site Allocations DPD	2015
AIR6	Strategic Landscape Areas	Replaced	Site Allocations DPD	2015
AIR7	Public Safety Zones	Replaced	Site Allocations DPD	2015
SM1	Local Centres	Replaced	Development Management Policies DPD	2015
SM2	Residential Development within Stansted's Built up Area	Merged H1	Core Strategy	2013
			Site Allocations DPD	2015
SM3	Site on Corner of Lower Street and Church Road	Deleted		
SM4/B IR1	Rochford Nurseries	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
SM5	Parsonage Farm	Currently under construction likely to be completed - Delete		
	Start Hill Local Policy 1	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
	Takeley Local Policy 1 – Land west of Hawthorn Close	Deleted		
	Takeley Local Policy 2 – Land off St Valery	Deleted		
	Takeley/Little Canfield Local Policy 3 – Priors Green	Replaced	Core Strategy	2013
			Site Allocations DPD	2015
	Takeley Local Policy 4 – The Mobile Home	Replaced	Site Allocations DPD	2015

	Park			
	Takeley Local Policy 5 – Safeguarding of Existing Employment Area in Parsonage Road	Merged E2	Core Strategy	2013
			Site Allocations DPD	2015
	Thaxted Local Policy 1 – Local Centre	Replaced	Development Management Policies DPD	2015
	Thaxted Local Policy 2 – Land adjacent to Sampford Road	Currently under construction – likely to be completed	Site Allocations DPD	2015
	Thaxted Local Policy 3 – Safeguarding of Employment Areas	Merged E2	Core Strategy	2013
			Site Allocations DPD	2015

APPENDIX 2 – Production Milestones for Development Plan Documents

Doc Name	Subject	Area	Doc Type	Conformity	Production Milestones								Review
					Public Participation in Plan Preparation				Publication of DPD and Pre-Submission Consultation	Sub- mission to Sec of State	Hearing Sessions	Adoption	
					Evidence Gathering and Stakeholder Involvement	Consultation on issues and options	Public Participation on Preferred Options and Further Preferred Options	Public Participation on Revised Housing Numbers and Strategy Options					
Uttlesford Core Strategy And Key Diagram	Sets out the Vision for the development of Uttlesford District together with the key policies to achieve that vision. The key diagram illustrates the core strategy	District Wide	DPD	General conformity National Planning Policy Statements. All other DPDs and SPD to be in conformity with the Core Strategy	Jan - Dec 05	May 06- July 06 Jan – Feb 07	Nov 07 – Jan 08 Feb 10 – April 10	October – November 2011	April 12 – May 12	Sept 12	Jan 13	Sept 13	AMR

Doc Name	Subject	Area	Doc Type	Conformity	Production Milestones						Review
					Public Participation in Plan Preparation		Publication of DPD and Pre-Submission Consultation	Submission to Sec of State	Hearing Sessions	Adoption	
					Consultation on Issues and Options	Public Participation on Preferred Options					
Development Management Policies DPD	Criteria based policies against which planning applications will be considered	District Wide	DPD	Conformity with the Core Strategy	April 13 – May 13	Jan 14 – Feb 14	Aug 14 – Sept 15	Jan 15	May 15	December 15	AMR
Site Allocations DPD	Policies relating to specific sites where development is proposed	District Wide	DPD	Conformity with the Core Strategy	April 13 – May 13	Jan 14- Feb 14	Aug 14– Sept 15	Jan 15	May 15	December 15	AMR

Appendix 3 – Programme for Preparation of LDF Documents 2010-2015

	2010												2011												2012											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Core Strategy																																				
Development Control DPD																																				
Site Allocation DPD																																				
Proposals Map																																				
Annual Monitoring Report											*												*												*	
	2013												2014												2015											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Core Strategy																																				
Development Control DPD																																				
Site Allocations DPD																																				
Proposals Map																																				
Annual Monitoring Report											*												*												*	

Key

	Pre-Submission Consultation on Issues and Options	Public Participation in the Preparation of a DPD (Reg 25)	
	Public Participation on Preferred Options		
	Consultation on Further Preferred Options		
	Consultation on Revised Housing Numbers and Strategy Options		
	Publication of DPD and Pre-Submission Consultation (Reg 27)		
	Submission to Secretary of State (Reg 30)	Examination Stages	
	Hearing Sessions		
	Inspectors Report		
	Adoption		
	Production of Annual Monitoring Report (AMR)	*	Publication on Council's Website
❖	Amendments to Adopted Proposal Map	◆	Published Proposals Map

Sources of Information for the Evidence Base

Social	Sources of Available Data	Action/Updating
Housing Needs	Strategic Housing Market Assessment (SHMA) working in partnership with Broxbourne, Brentwood, East Herts, Epping Forest and Harlow. Final report 2009 – Opinion Research Services and Savills	
	Affordable Housing, Viability Assessment, 2010 – Level	
	Strategic Housing Land Availability Assessment (SHLAA). 2010 – UDC	Updated Annually
	Looking Back, Moving Forward – Assessing the housing needs of Gypsies and Travellers in Essex, 2006 – Essex Planning Officers Association	
	Essex Gypsy and Traveller Accommodation Assessment 2009 – Fordham Research	
Housing Supply	Housing Land Supply, April 2010 - UDC	Updated Annually
	Housing Trajectory and 5 Year Land Supply, Dec 2010 – UDC	Updated Annually
Population Age Structure Ethnicity	2001 Census	2011 Census
	Neighbourhood Statistics	
	Baseline Information Profile Nov 2010 - Essex County Council	Annual updates of Baseline Information Profile.
Leisure Facilities/playing fields	Green Space Strategy Audit 2006 - UDC	
School Capacity	Schools Organisation Plan 2010-2015 - Essex County Council	Updated Annually
Health Facilities	NHS West Essex	

Crime (Rates and Fear of Crime)	Home Office http://www.homeoffice.gov.uk/crime/	
	Essex Police	
	Baseline Information Profile Nov 2010 - Essex County Council	Updated Annually
	Essex County Council Tracker Survey 2009	
Economy	Sources of Available Data	Action/Updating
Economic Activity Industry of Employment Occupation Groups Commuting	2001 Census	
	Non- residential land monitoring data and other reports, Essex County Council	Updated annually.
Retail	Retail Study, Final Report December 2005 Hepher Dixon	Retail report currently being updated by Savills
	Non- residential land monitoring data, Essex County Council	Updated Annually
Office/Industrial Accommodation Survey	Employment Land Study Final Report March 2006 PACEC	Employment Land Review being prepared by UDC
	Non-residential land monitoring data, Essex County Council	Updated Annually
Environment	Sources of Available Data	Action/Updating
Conservation Areas Tree Preservation Orders Listed Buildings Ancient Monuments and Archaeological Sites Sites of Special Scientific Interest and National Nature Reserves County Wildlife Sites Ancient Woodlands Special Verges and Protected Lanes Historic Landscapes and Parklands Open spaces Noise Contours Groundwater Protection Zones Poor Air Quality Zones Flood Zones	UDC GIS	Ongoing updates (UDC).
	Conservation Area Appraisals and Management Plans Uttlesford District Council for Great Chesterford Stansted Mountfitchet Clavering Great Dunmow Newport Stebbing	
	Historic Settlement Character Assessment for selected settlements: Saffron Walden Great Dunmow Great Chesterford Henham Newport	Thaxted – 2009 UDC

	Stansted Mountfitchet 2007 UDC	
Landscape Character Assessment	Essex County Council – county level information Landscape Character Assessment. Final Report September 2006 Chris Blandford Associates	
Biodiversity	Phase 1 Habitat Survey 1990 Local Wildlife Sites Review October 2007 Essex Ecology Services Ltd	
Flood Risk	Strategic Flood Risk Assessment, Final Report March 2008 JBA Consulting	
Agricultural Land Classification	Department for Environment, Food and Rural Affairs (DEFRA)	Input data to GIS (UDC)
Water Quality Water Use	Environment Agency	
	Water Companies	
	Water Cycle Study, Scoping and Outline Strategy 2010 – Hyder Consulting.	Detailed stage 2 strategy to be carried out to test preferred development strategy
Communication and Transport	Sources of Available Data	Action/Updating
Public Transport - Bus	http://www.essex.gov.uk/Travel -Highways/Public- Transport/Pages/Public- transport.aspx	
	ECC Local Transport Plan (LTP 2) 2006-2011	LTP 3 to 2026 currently in preparation

Public Transport –Rail	Greater Anglia Route Utilisation Strategy (RUS) – December 2007 Shows how forecast growth in the region’s population, employment and housing is expected to affect rail usage over the next 10-15 years and sets out the industry’s preferred strategy to meet this demand.	London and South East RUS - Draft for Consultation, Dec 2010 – updates the Greater Anglia RUS to reflect changing circumstances and a new 2031 horizon.
	Control Period 4 – Delivery Plan (2009/10 – 2013/14) – sets out outputs to be delivered and plans for the operation. Maintenance, renewal and development of the network, consistent with achieving these outputs.	Annual Updates
	Route Plan D – East Anglia 2010 – Builds on the RUS – describes the current capability and use of each strategic route, a description of the vision for the future and the strategy for achieving that vision.	
Capacity of Road Network	Essex Traffic Monitoring Report	Produced Annually
	Essex County Council Local Transport Plan (LTP 2) 2006-2011	LTP 3 to 2026 currently in preparation
	Comparative Transport Analysis 2010 - ECC	